41/26

MINUTES OF AN ORDINARY MEETING OF NEYLAND TOWN COUNCIL HELD MONDAY 7th SEPTEMBER 2026, 7.00PM AT NEYLAND COMMUNITY HUB

This meeting was recorded.

IN ATTENDANCE: Cllr. P Hay (Mayor)
Cllr. A Phelan
Cllr. M Harry
Cllr. S Hancock

Miss. Libby Matthews – Town Clerk & RFO

APOLOGIES: Cllr. A Thomas & Cllr. A Richards

ALSO IN ATTENDANCE: Members of the public.

Meeting Opened: 7.05pm

4710 - DECLARATIONS OF INTEREST FROM MEMBERS REGARDING THE BUSINESS TO BE TRANSACTED

Name:	**Interest:**	**Agenda item(s):**
Cllr. M Harry	Personal; Non-paid Director of Neyland CIC	N/A
Cllr. S Hancock	Personal; County Councillor,	N/A
Cllr. A Phelan	Personal; Secretary of Rugby Club	N/A

4711 – ROB & TING WAYGOOD TO ADDRESS COUNCIL REGARDING SUPPORT FOR BETHESDA CHAPEL ESSENTIAL WORKS

Rev. Rob & Ting Waygood of Bethesda Chapel had come to Council to ask for support in the essential works needed to keep the Bethesda Chapel building safe for use. Council were advised of the current issues with the building, with the main being external rendering problems which has caused a lot of water damage throughout the structure of the building. The building is of prominent placement in the town and is not only utilised by the congregation, but many other groups and residents. For example, the building hosts the Neyland Ladies Choir, Slimming World, the Neyland Food Bank, Knit & Natter, Dementia Support Group and is also the proud home to the Neyland Men's Shed, with many, many more. Rob & Ting advised that in total, the works required have been split into 3 stages of requirement, with the total at approx. £46,000. The first stage is approx. £20,000, which will be to make the building watertight. Rob & Ting advised that the only income received for the Chapel is from the small congregation and

through fundraising. At present, they have managed to raise approx. £10,000 and have come to Council today to ask for financial assistance and support with fundraising.
Council discussed the issue with Rob & Ting, with all members present agreeing that the building houses a vast variety of occupation for the civic life of the town and that should the town lose the building, there would be no close replacement.
Rob & Ting were advised that due to low numbers of Councillors in attendance at this meeting, a final decision could not be made this evening, but it was agreed that Council would do all they could to offer support, be it financial, support, assistance or advice.
Council agreed to revisit this item at our next meeting when more members were in attendance.

4712 – REPRESENTATION BY MEMBERS OF THE PUBLIC limited to 15 minutes)

Members of the public had attended the meeting to seek an update on the progressing matters of implementing traffic calming measures to combat the issues of speeding and recurring accidents at Kensington Road. Cllr. S Hancock provided an update, which has been noted under 'Ongoing Matters'.

4713 - TO APPROVE THE MINUTES OF THE ORDINARY MEETING 06.07.2026

36/26 - To add 'Non-paid Director' to Cllr. A Phelan's declaration of interest.

Proposal: To approve the minutes of the Ordinary Meeting of Council 06.07.2026

Proposed: Cllr. S Hancock
Seconded: Cllr. M Harry
All in favour.

RESOLVED: MINUTES OF THE MEETING OF COUNCIL 06.07.2026 ARE APPROVED AS A TRUE RECORD.

4714 – MATTERS ARISING

37/26 – (4702) Cllr. A Phelan asked if there were any updates on the website. The Clerk advised there were no updates available.
38/26 – (4704) Cllr. M harry asked if we had received a response from Hywel Dda. The Clerk confirmed we had not received a response, but she would be happy to send a follow up letter.
39/26 – (4706) Cllr. Hay updated Councill on the issue raised at the MUGA regarding late night noise levels. He advised that he had been over on the evening and spoken to the group of boys who were very polite and understanding. They reduced their noise levels and there has been very little disruption since.
39/26 – (4706) Cllr. Harry asked if a Parade Marshall had been sought as of yet. The Clerk confirmed that both she and Cllr. Hay had met with WO1 Nathan Kirby, who has led Milford Haven Town Council's parade for the previous 3 years. The Clerk confirmed that WO1 Kirby has formally agreed to be Parade Marshall for NTC for our Remembrance Service 2026.
40/26 – (4706) Cllr. Harry advised that he had also been approached by the police to add evidence towards the ongoing investigation into disqualified Cllr. David Devauden regarding his ongoing harassment of the Clerk & Council.

4715 – ONGOING MATTERS

a. **Public Toilets –** The Clerk advised that the lease for the public toilets was still with PCC for approval, so there was no current update.
b. **Kensington Road –** Cllr. S Hancock advised that the issue was still very much in discussion and that he was constantly reaching out for updates on the matter. He advised that PCC were tasking the matter seriously and that a topographical survey has been undertaken and discussions were in hand about possible solutions.
c. **A477 Speed Limit –** no update.

4716 – COUNCIL TO DECIDE ON A DATE FOR CO-OPTION INTERVIEWS

The Clerk advised Council that the application deadline for Co-options was set for Monday 21st September, so it would be sensible for Council to look at dates of that same week or the following week. Council agreed upon the evening of the 30th of September & the 1st of October. It was agreed to split the interviews over two nights due to the number of applications so far received. The Clerk confirmed that she had so far received 7 applications for the 6 available vacancies.

4717 – TO OFFER AN INVITATION TO ATTEND OUR MEETING TO OUR NEW LOCAL PLAID MS – Cllr. M Harry

Cllr. Harry felt it would be a good idea to invite our new local Plaid Cymru MS along to a meeting of NTC to give Council an opportunity to question Plaid's agenda to improve the lives of Pembrokeshire, and therefore Neyland, residents. Council agreed that this was a sensible idea, and the Clerk was asked to extend an invitation.

4718 - PAYMENTS TO BE APPROVED AND FINANCIAL UPDATE

Council had been circulated, ahead of the meeting, a list of expenditure for July totalling £12,218.28, there was no income for July 2026. Council also received a copy of the Bank Statement and a full Bank reconciliation, which showed no discrepancies.

Barclays Bank Statement July 2026.p
All Banks Reconciled July 2026.pdf
Current Account Reconciled July 2026.p
Payments July 2026.pdf

Council had been circulated, ahead of the meeting, a list of expenditure for August 2026 totalling £2,613.01, there was no income for August. Council also received a copy of the Bank Statement and a full Bank reconciliation, which showed no discrepancies.

Bank Statement August 2026.pdf
All Accounts Reconciled 01.09.2026
Current Account Reconciled 01.09.2026
Payments August 2026.pdf

Council had also received, ahead of the meeting, a list of payments for approval totalling £8,184.20

Payments for Authorisation.xlsx

Proposal: To approve the payments & accept the financial information for July & August 2026.

Proposed: Cllr. S Hancock
Seconded: Cllr. P Hay
All in favour.

RESOLVED: PAYMENTS ARE APPROVED AND FINANCIAL INFORMATION IS ACCEPTED.

Cllr. Harry asked the Clerk if Council could be provided with budget comparison updates within the monthly financial information moving forward. The Clerk advised that this was no problem.

4719 - CLERK'S REPORT

The Clerk reported the following to Council:

1. **Parade Marshall –** The Clerk confirmed that both she and Cllr. Hay had met with WO1 Nathan Kirby, who has agreed to be NTC's parade marshall for our 2026 Remembrance Sunday service. Mr. Kirby has performed the role for Milford Haven for the previous 3 years.
2. **Fireworks Display –** The Clerk confirmed that the fireworks display is on track and booked. She confirmed she has spoken with the Hub, the fireworks team, the rides & catering and all have confirmed. The Clerk reminded Council that the date set for the fireworks display was Sunday 1st November.
3. **Remembrance Sunday –** The Clerk confirmed that all arrangements for Remembrance Sunday 2026 were underway and on track, including the Hub booking, the Town Band, the parade marshall, the refreshments, the wreaths and the invitations.
4. **Santa's Sleigh Ride & Grotto –** The Clerk confirmed that she had spoken with Paul Davies regarding the sleigh ride and Santa and that all had been confirmed for Friday 4th December. The Clerk further confirmed that she had booked Santa's Grotto at the Hub directly following the sleigh ride.
5. **Christmas Tree –** The Clerk asked Council to confirm the size requirement for this years' Christmas Tree, as last year the 15ft needed to be cut to size. It was agreed that this year we would order a 12ft tree and would also continue with the service provided by PCC to erect and remove the tree.
6. **Christmas Competition –** The Clerk asked Council to confirm that they wish to proceed with the Christmas drawing competition again for 2026. All confirmed. The Clerk said it would be a nice idea to have all entries displayed along the corridor to the entrance of Santa's Grotto, to which Council also agreed.
7. **PCSO Leanne Nicholls –** The Clerk advised she had met with PCSO Leanne Nicholls at her office, who is the PCSO for Neyland & Waterston. PCSO Leanne suggested meeting with the Clerk possibly once a month to give her a report & update to bring along to Council. The idea was well received and the Clerk would bring more information once she had it.

4720 – MAYOR'S UPDATE

Cllr. Hay reported the following to Council:

1. **Civic Service –** The 2026 Civic Service date has been set for Sunday 11th October and would be hosted in its entirety at Neyland Community Hub. Cllr. Hay confirmed that he had invited both Bethesda Chapel and St Clement's Church clergy to lead the service. He also confirmed that The Hub would be providing a hot buffet and that Neyland Ladies Choir had accepted their invitation and were happy to perform hymns for the service.
2. **St David's Civic Service –** Cllr. Hay confirmed that he had attended St David's Civic Service the previous day and that the service went very well.

4721 – EXCHANGE OF INFORMATION AT THE DISCRETION OF THE MAYOR

Cllr. Harry asked if there had been any update from PCC regarding their request to move our Remembrance bench at the marina to replace it with the new Brunel trail benches. The Clerk confirmed that she had received no response since sending an email to advise that NTC were happy for the bench to be moved, but the cost of doing so would need to be swallowed by PCC. Cllr. Hancock advised he would contact the gentleman in charge of the project and request an update for Council.

4722 – DATE OF NEXT MEETING

The date of the next meeting was set for Monday 5th October 2026.

Signed: ..... (Mayor/Chair)

Signed: ..... (Clerk/Proper Officer)

Date: .....